

## ***AC Bulletin - Book Review Guidelines***



Book reviews form a vital element to the service provided to members through the AC ***Bulletin***. Readers gain an introduction to ideas that may be new to them and an indication of the value of a particular book.

We are always very grateful to our book reviewers for their contributions, and for taking the time to analyse their own ideas in relation to those of the author. They also benefit by raising their own profile within the professional community, therefore increasing their own CPD and business development.

### **If you wish to write a book review**

In the first instance, contact us on [reviews@associationforcoaching.com](mailto:reviews@associationforcoaching.com). We may have titles that are waiting for review, or there may be a book that you have already read and wish to review. Once you have decided to write a review, please follow the guidelines below.

### **Guidelines for writing your review**

- At the beginning of the book review, please state the title, author, publisher, publication date, price (hardback and paperback) and ISBN number.
- Your name goes at the bottom of the review
- Please aim the review at the contents of the book; it is often helpful to provide a summary of the book's main theme in your first paragraph.
- Please do include your opinions about the book, but avoid using pejorative language and making personal attacks. If you don't like a book it is always useful to think about who would like it or find it useful.
- All reviews should be about 600 words long.
- Please e-mail all book reviews to [reviews@associationforcoaching.com](mailto:reviews@associationforcoaching.com)
- The latest submission dates are: March 15<sup>th</sup> (for the April issue) June 15<sup>th</sup> (for the July issue) September 15<sup>th</sup> (for the October issue) and December 15<sup>th</sup> (for the January issue). Submissions can be emailed to: [editors@associationforcoaching.com](mailto:editors@associationforcoaching.com)

***The Editors***  
***The AC Bulletin***

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*"promoting excellence & ethics in coaching"*

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